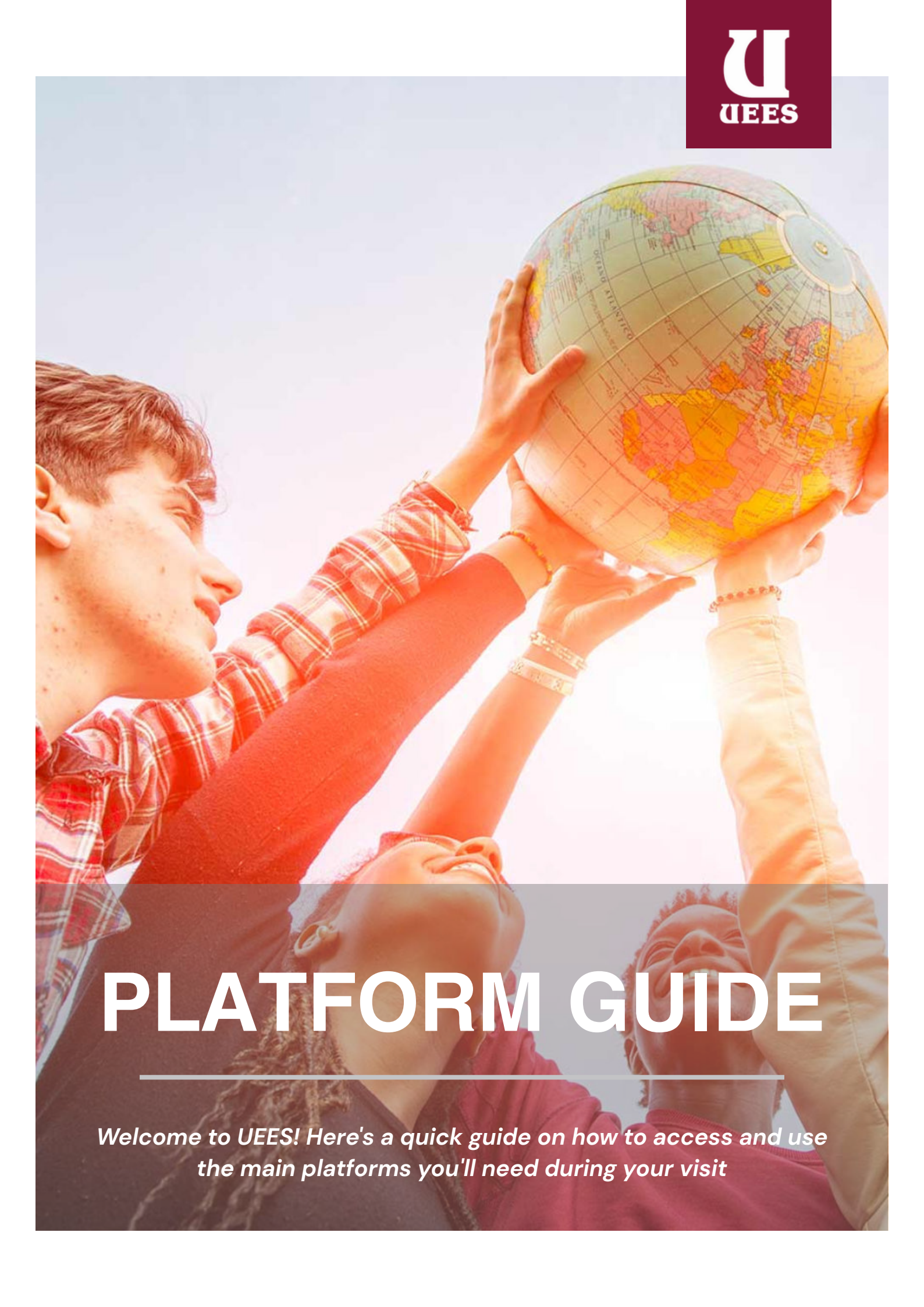


The background of the entire page is a photograph of four young people, two men and two women, reaching up to hold a large globe. They are all smiling and looking upwards. The scene is set against a bright, clear sky. The image has a warm, orange-toned overlay, particularly in the center where the globe is held. The globe shows the continents of Africa, Europe, and Asia.

PLATFORM GUIDE

Welcome to UEES! Here's a quick guide on how to access and use the main platforms you'll need during your visit

Portal UEES

This is the main platform where you'll access services like your schedule, grades, and the UEES Pass.

➔ Steps:

1. The IAO (International Affairs Office) staff will provide you with your **username**.
-

2. Your **password** is your student code (código estudiantil).
-

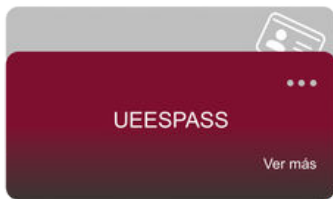
3. Go to: <https://portal.uees.edu.ec/ords/r/ctsi/portal-de-servicio/login>
-

4. Enter your **username** and **password**.
-

5. You're in!
-

Portal UEES

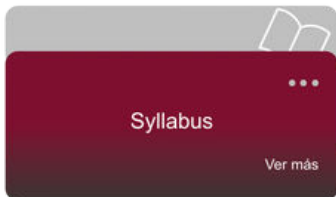
➔ In this platform, you'll find:



1. **UEES Pass**



2. **Your class schedule**



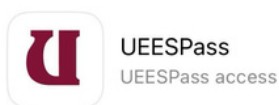
3. **Syllabus** of your subjects,

And other academic information.

UEES PASS

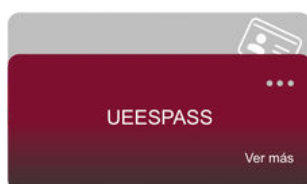
This is a digital ID card used to enter campus through the gates and turnstiles.

➔ To get your UEES Pass:



1. Go to your phone's app store and **download** the "UEESPass" app.

2. Log in to **Portal UEES** using your **username** and **password**.



3. Click on the square icon/section that says "UEES Pass".



4. Click on "**Solicitar nueva tarjeta**" (Request new card).

5. Now, open the **UEESPass** app.



6. Log in using the **same credentials** (username and password from Portal UEES).

UEES PASS

➔ How to use your UEES Pass:

1. Open the **UEESPass app** to view your digital card.

-
2. To open a gate or turnstile, click on your digital card and bring your phone close to the reader.

-
3. **Make sure Bluetooth and Location is turned ON** for the card to be detected correctly.
-



Gmail UEES

This is your official student email, used to receive messages from professors and UEES staff.

➔ Steps:

1

Go to the Gmail login page:

www.google.com/url?sa=t&rct=j&q=&esrc=s&source=web&cd=&ved=2ahUKEwiv96Gqp6NAXSRzABHX3AHVEQFnoECBUQAQ&url=https%3A%2F%2Fworkspace.google.com%2Fintl%2Fes-419%2Fgmail%2F&usg=AOvVaw2DZL-QzK84YegPJdG8oQ1_&opi=89978449

2

Enter your **username** (the one provided), followed by **@uees.edu.ec**

Example: username@uees.edu.ec

3

Your password should be your **student code (código estudiantil)**.

Log in – that's it!

Important: Your UEES email will also receive **notifications from Blackboard** – the platform where you'll see your course materials, assignments, and academic updates.

Blackboard UEES

This is the main platform where you'll access services like your schedule, grades, and the UEES Pass.

It's the main place where you will **develop**, **submit**, and **follow up on** your academic activities during your stay.

➔ Steps:

1. Go to the Blackboard login page:
<https://uees.blackboard.com>

-
2. Log in using your email **username** (same as Gmail) and **password** (same as Portal UEES).
-



Blackboard UEEs

➔ Once you're in, here's what you'll find:



Actividad

1. **Activity:** The homepage where you'll see general updates and recent actions from all your courses.
-



Cursos

2. **Courses:** Shows all the subjects you're enrolled in. In each course, you'll find course information, academic materials, and assignments.
-



Calendario

3. **Calendar:** Displays upcoming assignments, tasks, and events with their due dates and times.
-



Mensajes

4. **Messages:** Professors may contact you here with announcements or instructions for your courses.
-



Calificaciones

5. **Grades:** Displays your scores and feedback for completed assignments and activities.
-



Contáctanos



<https://uees.edu.ec/iao/>



mobilitycoordinator@uees.edu.ec



[@uees_ec](https://www.instagram.com/uees_ec)